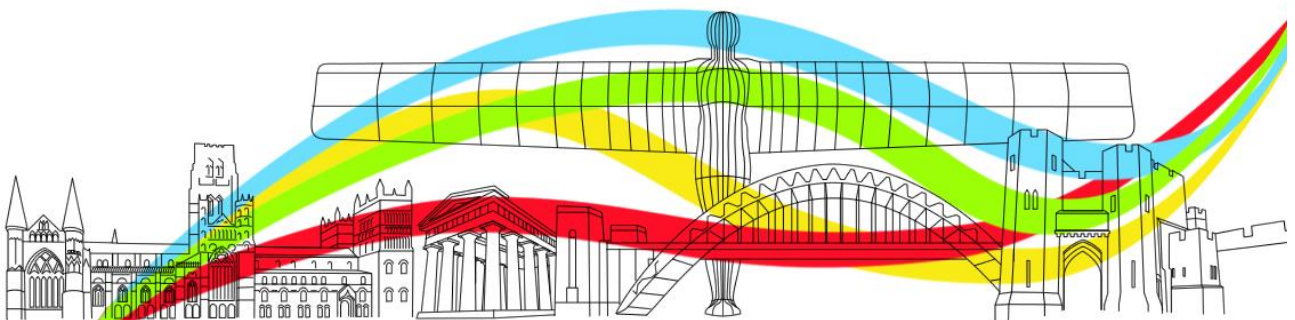


# High Court Schedule of Fees

All costs subject to current rate of VAT

Elliott Davies is a trading style of Court Enforcement Services Limited



## PRICING SCHEDULE

### 1. High Court

#### HIGH COURT ENFORCEMENT OF CCJ OVER £600

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	<b>Fee</b>
CCJ's of £600 or above can be transferred up to the High Court. This service is free and undertaken by our Transfer Up Department at <b>no cost to yourself</b> .	free transfer up service
In order to transfer to the High Court there is a court fee made payable to Court Enforcement Services Ltd.	£66
On receipt of the writ, we will action in accordance to the Taking Control of Goods Regulations 2013. There will be <b>no cost to yourself</b> as all of our fees will be paid by the debtor in accordance to the Taking Control of Goods (fees) Regulations 2014	
<b>Please note;</b> Where no recovery has been made, our charges will be limited to a compliance charge of £75 plus VAT. This is the current National Standard fee that is charged. This fee will cover minimum of three attendances and at up to two different addresses.  Our standard payment terms are 30 days from date of invoice.	
* The transfer up fee is a Court disbursement (Court fee) settled on your behalf. Court disbursements are due for settlement on 7 day payment terms from date of invoice.	

**High Court Residential Repossession**

	<b>Fee</b>
Application to County Court for Permission to Transfer Up to the High Court (N244)	£100*
Application to High Court for Permission to issue a Writ of Possession (N244)	£100
Transfer up to High Court free of charge - Court cost (payable to Court Enforcement Services Ltd)	£66
Attendance Fee - our agent's attendance in court	£80
Preparation of forms	£60**
Enforce Writ of Take possession (first hour)	£380***
Thereafter 1 <sup>st</sup> hour - per agent per hour	£90

Plus Third Party charges such as locksmiths, tow truck, specialist removal equipment if required.

\*Application for permission to transfer up to the County Court is only payable if permission not already granted

\*\* Preparation fee is payable should the instructions be cancelled before the writ has been executed.  
This includes preparation of N244 x 2, Notice of Intended Eviction CPR 83.13, PF92, PF88 or PF89, N66

\*\*\*This charge is for one agent, if you are aware of any health and safety risk, we will require two agents to execute, which will be charged at 2 x £380. Failure to notify us of any potential risk may result in delays in execution.

**High Court Removal of Squatters and Trespassers**

	<b>Fee</b>
Risk assessment	£375
In accordance to the Risk assessment:	
HCEO/s – first hour	£380 per Officer
(Minimum charge 3 hours)	£90 per Officer per hour thereafter
Enforcement Agent/s and Dog Handler/s	£90 per Officer per hour thereafter

Plus Third Party charges such as tow trucks, security equipment, locksmiths

Due to Health & Safety requirements, we can have no fewer than three Officer/Enforcement Agents on the site at any time during the eviction, or two on site during the Risk Assessment

**High Court Writ of Delivery**

Our fees are dependent on the type, nature and location of the goods.

We would need confirmation where the goods are located e.g. residential or commercial premises.

Our fees are £90 per hour per officer (minimum of 3 hours to include travelling time) plus 4% of the estimated value of the goods.

The procedure will be that once the sealed Writ has been lodged with us, we will attend at the address to which we are directed in order to confirm the goods are there and following this arrange an appointment with you to collect your goods. We would need to confirm if you are prepared to be in attendance at the time of execution to accept delivery of the goods to enable us to formally hand them over into your control. We can discuss any additional requirements.

Our role in such matters is to facilitate a safe and secure handover of the goods at the time of execution and dependant on the nature of the goods, the claimant would be responsible for supplying a suitable vehicle to carry the goods, once they are handed back into your control.

If you wish to instruct us, please could you direct the Writ to our Authorised High Court Enforcement Officer – Malcolm Davies. Or if transferring to the High Court using our free of charge service please contact us 0191 338 5555.

## 2. TRACING

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### Fee

Upon receipt of the account details, we will export data  
Via a number of software applications performing a range  
of desktop processes. All this information will be  
Collated and confirmed by our dedicated trace operatives.

Positive Trace desktop	£35 + VAT
Negative Trace	£0

We are able to offer bespoke tracing to include the above, surveillance and doorstep visits	POA
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International Trace	POA
Verification visit	POA

## 3. PRE LEGAL - PRE SUE REPORTS

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### Fee

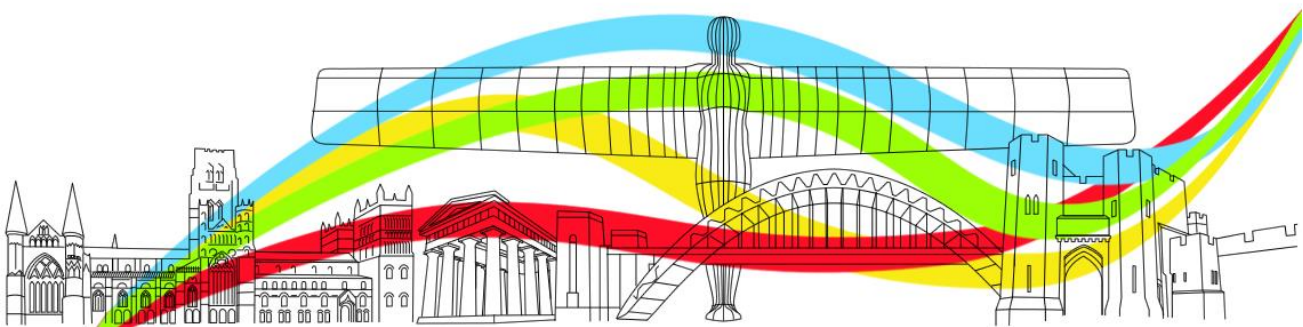
Upon receipt of the account details, we will export data Via a number of software applications performing a range Of desktop processes, the emphasis will be on assets And employment information. This enables us to provide you With an accumulative risk assessment which will Advise you whether legal activity should take place.	£70
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The report will advise you of the potential of payment being made on a successful outcome.

## 4. SERVING LEGAL DOCUMENTS

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	<b>Fee</b>
Process Serving	£89*
A personally delivered document to the addressee, These documents could include;	
<ul style="list-style-type: none"><li>✓ Writs</li><li>✓ Statutory Demands</li><li>✓ Charging Orders</li><li>✓ Bankruptcy petitions</li></ul>	
Affidavit of Service	£15
Witness Statement of Service	£0
	* Plus disbursements



## Contacts:

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